

FIRE DEPARTMENT

CITY OF

MARION, ILLINOIS

J. Webb
Fire Commissioner

R. Butler
Mayor

J. Odum
Fire Chief

FIRE & LIFE SAFETY CODE CHECKLIST

Annual fire inspections are required for all businesses in Marion. Inspectors will ensure that the current fire and life safety codes of NFPA 101, 2000 edition and IFC, 2006 edition are being met to provide safe properties for all occupants, residents, and employees. The following list is provided for business owners as a guide to what our inspectors will be checking for and does not constitute as a complete list of the above referenced codes.

Building Requirements:

- Address or approved identification is provided with 4 inch numbers in contrasting color visible to the street.
- Hydrants and applicable fire department connections are not obstructed and have a minimum clear space of 3 feet.
- No openings exist in either wall or ceiling assemblies that act as a smoke barrier.
- All bathrooms, regardless of size have smoke detection. The detectors do not have to be “tied-in” to an alarm.
- All bathrooms with an area of 100 square feet or greater have emergency lighting.
- Equipment rooms that may contain boilers, electrical, mechanical, or any heat producing equipment does not have any combustible material storage.

Hazards

- No open flames without a permit obtained by the fire department.
- No waste accumulation that creates a fire hazard.
- Any propane container serving a burner are not located within 10 feet of the building.
- If applicable, MSDS are readily available on premises.

Means of Egress

- Emergency lighting with battery back-up is provided to illuminate necessary areas. Is tested and documented monthly.
- Egress doors swing in the direction of egress when serving an occupant load of 50 or more.
- Egress doors are readily operable without the use of a key, special knowledge, or effort.
- The unlatching of any door does not require more than one operation.
- All exit signage are provided at exits and are illuminated at all times including in the event of a power outage.
- Means of egress is free from obstructions including snow and ice.
- Stairways are clear with no type or amount of storage.

Electrical

- There are no junction boxes or open-wiring splices.
- All electrical panels have a working space of 30 inches in width and 36 inches in depth.
- Multi-plug adaptors are not being used.
- Extension cords are not being used to substitute for permanent wiring.
- Portable electric space heaters are UL listed and labeled, plugged directly into a receptacle, and not within 3 feet of any combustible materials.

Fire Service Features

- Fire detection, alarm, backflow prevention devices, and extinguishing systems are maintained and in an operative condition at all times, (if equipped) and documentation is on file.
- Each of the system testing records are retained and are available for review.
- Storage is maintained at least 18 inches below sprinkler head deflectors in a sprinklered area or 24 inches below the ceiling in non-sprinklered areas.
- A clear space is maintained to permit access to and operation of fire protection equipment.

FIRE DEPARTMENT
CITY OF
MARION, ILLINOIS

J. Webb
Fire Commissioner

R. Butler
Mayor

J. Odum
Fire Chief

FIRE & LIFE SAFETY CODE CHECKLIST

□ Portable Fire Extinguishers

- The minimum number and size of fire extinguishers are provided. A minimum 2A10BC for every 50 feet of travel and every 3,000 square feet.
- Kitchen hood systems have a provided K class extinguisher.
- Extinguishers are inspected and maintained monthly by occupants. The date and initials are recorded on the attached tag.
- Extinguishers are conspicuously located and readily accessible and immediately available in the event of a fire. They shall be located along normal paths of travel including exits from areas.
- The height of the mounted extinguisher is no higher than 5 feet from the floor to the top of the extinguisher, and no less than 4 inches from the floor to the bottom of the extinguisher.
- Extinguishers are not obstructed or obscured from view.

□ Hood Systems

- Extinguishing systems are inspected and serviced every 6 months by a properly trained, qualified, and certified company.
- Extinguishing systems are labeled and dated by the company that performed the work.
- The entire exhaust system is inspected and cleaned by a properly trained, qualified, and certified company in a time-frame as determined by the Bi-County Health Department.
- The exhaust system is labeled and dated by the company that performed the work.

The checklist above is to be used as a general reference only and may or may not be applicable to all buildings or properties. Please contact the Marion Fire Department via the methods listed below if you have any questions or concerns regarding your building or the requirements of the adopted codes.

The City of Marion, Illinois Fire Department
Division of Fire Safety and Prevention
204 North Court Street
Marion, IL 62959
(618) 997-5730
inspections@marionfire.us